

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

REGULAR MEETING  
January 12, 2015

Subject to Commission Approval

The Regular Meeting was called to order by Chairman Szymanski at 6:10 p.m. in the Parks and Recreation Office, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Chairman Szymanski, Commissioner Simpkins and Commissioner Bagdikian via speaker phone; Park Director Maltese and Mary Lou Morell from the Park Office.

**ABSENT:** Commissioners Balch and Leach.

**ESTABLISHMENT OF QUORUM:**

A quorum was established as three commission members were present.

**APPROVAL OF MINUTES:**

**MOTION: To APPROVE minutes of September 8, 2014 Special Meeting  
as written.**

**Simpkins moved/Bagdikian seconded/VOTE: In Favor: Unanimous**

**OLD BUSINESS:**

a. BMX Skateboard Park

No Report

b. East Windsor Dog Park

No report.

c. Disc Golf

No report.

**NEW BUSINESS:**

a. 2015-2016 Budget

Park Director Maltese presented the Department Budget to the Commissioners for their approval to submit to the Board of Selectmen for their consideration.

**MOTION: To SUBMIT the 2015-2016 Budget to the Board of Selectmen as drafted by Park Director Maltese.**

**Simpkins moved/Bagdikian seconded/VOTE: In Favor: Unanimous**

b. 2015 East Windsor Park Pricing & User Fees

Park Director Maltese asked the Commissioners their thoughts on Pavilion rental fees at East Windsor Park for the coming year. It was noted that there were extensive renovations to the pavilion kitchens and bathrooms and perhaps should be reflected in the pricing going forward. After discussion it was motioned:

**MOTION: To INCREASE the East Windsor Park Pavilion rental fees by \$25.00 for all categories for both In-Season and Out-of-Season rental periods.**

**Bagdikian moved/Simpkins seconded/VOTE: In Favor: Unanimous**

Park Director Maltese stated that the East Windsor Park Gate Admission fees and Parks Facility Use fees will be discussed at the next meeting in March, 2015.

c. 2015 East Windsor Park Operating Season

Park Director Maltese handed out information regarding the 2014 Operating Season Report which will be further discussed at the next meeting in March, 2015.

d. Financial Accounts Review

Park Director Maltese handed out the current Department Budget and stated that budget expense line items have been condensed to 6 line categories instead of 14. There is a new category, Capital Purchases, to be used for projects that fall under the \$20,000 threshold for CIP and Capital Non-Recurring consideration. An example would be the purchase of an AED at East Windsor Park.

**NEW BUSINESS/ (continued):**

e. Park Director's Report

Park Director Maltese stated she is starting her second week back from maternity leave and commended the office staff for their assistance in organizing and full filling Department commitments in her absence.

She stated she has been working on the Budget and continued Department programming. Letters have been sent to all 2014 staff requesting their intentions for 2015. New employee applications will be accepted in March to fill any vacancies.

Director Maltese informed the Commissioners that the minimum wage increased from \$8.70/hour to \$9.15/hour, effective 1/1/2015. This wage increase has been factored into the 2015-2016 Budget.

Director Maltese would like to pursue a Men's and/or Co-Ed baseball/softball league this summer. This topic will be discussed at the March, 2015 meeting.

Director Maltese reported that the East Windsor Police Department has initiated a Social Media Campaign which allows for communication on an instant basis and she would like to partner with this Campaign which would benefit the Department in announcing programs and cancellation notifications.

Director Maltese reported that Webster Bank will no longer be processing on-line payments/registrations for our programing. She is looking into other systems available from outside vendors. This will be discussed at the March, 2015 when she has more information.

**MOTION: To ACCEPT the Park Director's Report as presented.**

**Bagdikian moved/Simpkins seconded/VOTE: In Favor: Unanimous**

**Abbe Road Soccer Complex/Broad Brook Pond Park/East Windsor  
(Reservoir) Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park  
(Warehouse Point)/Warehouse Point (Osborne Field) Park:**

No discussion this evening.

**CORRESPONDENCE:**

None

**MISCELLANEOUS:**

Chairman Szymanski will be requesting in March, 2015 a contribution of \$700 for the East Windsor Youth Basketball program.

**APPROVAL OF BILLS:**

Bills were signed by Commission Simpkins.

**ADJOURNMENT:**

**MOTION: To ADJOURN meeting at 6:25 p.m.**

**Simpkins moved/Bagdikian seconded/VOTE: In Favor: Unanimous**

Respectfully submitted,

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Mary Lou Morell  
Recording Secretary